First State Bank
of the Southeast

First State Bank is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

PERSONAL INFORMATION

Last Name	First Name	Middle Name	Date of Application

Current Address	City	State	Zip Code

Phone Number	Alternate Number	Email

Position applied for	How did you hear about this position?

Are 18 years of age or older? ☐ Yes ☐ No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? ☐ Yes ☐ No
Proof of citizenship or immigration status will be required upon employment.

Have you ever been employed with First State Bank before?
☐ Yes ☐ No   If yes, give date:

If yes, what was your reason for leaving?

Do you have any family members employed by First State Bank? ☐ Yes ☐ No

EMPLOYMENT OF RELATIVES OR PERSONS OF CLOSE PERSONAL RELATIONS
The bank does not allow the employment of immediate family members of board of directors, officers and staff. Relatives are defined to include: spouse, child, step-child, grandchild, brother and sister (including step or half), parent or person who acted in this capacity during childhood years, present or former legal guardian, grandparent, in-laws, aunts, uncles, and the spouses of all relatives so defined, as well as more distant relatives residing in the same household.. The Board of Directors must approve exceptions to the policy.

If yes, state employee name, relationship and employment location:

Date available for work:	What are your minimum salary requirements?

EDUCATION

School Name City, State	Major	Enrolled	Attended	Graduated	Degree	GPA

EMPLOYMENT HISTORY

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Company	City, State	Telephone	Supervisor

Position Title	May we contact? ☐ Yes ☐No	Employment Dates to	Final Salary

List the duties performed, skills used or learned, and advancements or promotions:

Reason for leaving:

Company	City, State	Telephone	Supervisor

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List the duties performed, skills used or learned, and advancements or promotions:

Reason for leaving:

REFERENCES

Please list name and telephone number of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references that are not related to you.

Name	Title	Relationship to Candidate	Telephone	Number of Years Known

AUTHORIZATION

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives for seeking gathering and using truthful and no-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating applicant from consideration for employment on any basis prohibitive by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the company reserves the right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement of contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, it will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

Date _____   Signature _____